**2020 Grant Request form**

ORganization Background

1. List organization name and address
2. Provide name(s) and email(s) of key contact(s) at organization. (These are the people who will assist with pitch development and will be invited to our Grant Recipient Celebration).
3. Describe the organization’s history & mission, the need the organization seeks to address and what sets this agency apart from similar organizations.
4. Describe grant champion’s connection and past/current involvement with organization.

Funding Request

1. How will the funds be used?
	1. If general operating, how will the funds support the organization’s needs and goals.
	2. If project-related, please describe the project, including:
		1. Project name and description – what specific need is being addressed?
		2. A brief description of project goals and intended outcomes
		3. Total project budget
2. Since PYP grants exclusively serve King County, please include a description of how these funds will be used only in King County and/or only by King County residents.

Attachments

1. Budget from the last fiscal year, including actual income and expenditures.
2. Current operating budget and project budget, if applicable.
3. Any other sources of funding that would overlap with the current funding request, amounts and progress or likelihood of receiving.
4. Copy of the organization’s IRS 501(c)(3) determination letter.
5. Pre-approved (by the organization) text and images that we can use on the PYP website:
	1. Description of the organization and/or program (approx. 1 paragraph)
	2. Logo
	3. Website URL

Please compile requested information and email with attachments to PYPSeattle@gmail.com by Sept. 11, 2020.